

The Mid-Ohio Educational Service Center Board of Governors met for the Organizational Meeting on Tuesday, January 14, 2014 at 6:00 p.m. at the Mid-Ohio ESC Richland County Office.

1. Call to Order

President Pro Tempore Howard Koons called the organizational meeting to order.

2. Oath of Office

Treasurer Earnest administered the oath of office to Mary Dixon, Dennis Leader and Mark Stock.

3. Roll Call

Treasurer Earnest called the roll.

Present: Dixon, Koons, Leader, McFarland, Stock, Theaker

4. Recognition of Guests

A. Bill Hope – 7460 St. Rt. 13 S, Bellville

B. Dave Southward – 934 Red Oak Trail, Lexington

C. Jane Versaw – 567 Durlam Lane, Lexington

All guests expressed an interest in the vacant board seat.

5. Pledge of Allegiance

6. Executive Session

Motion by Mr. Stock, seconded by Mrs. Theaker that the Board go into Executive Session at 6:03 p.m. to consider the appointment of a public employee or official.

Vote: Six yeas.

7. Return from Executive Session

The Board reconvened into Regular Session at 6:45 p.m. with six members present.

Motion by Dennis Leader, seconded by Mark Stock to proceed with the appointment to fill the vacant board seat.

Discussion: Board member Dennis Leader addressed the public (guests) and encouraged all to pursue their interest in serving on the Mid-Ohio ESC Governing Board by taking out a petition for the next general election.

Vote: Six yeas.

Dennis Leader placed the names of: Bill Hope, Dave Southward, Jane Versaw, Terry Leedy in nomination for board member.

Motion by Mark Stock, seconded by Mary Dixon to close the nominations.

Vote: Six yeas.

7. Return from Executive Session (Cont'd)

President Pro Tem Howard Koons instructed each board member to submit a paper ballot indicating their choice (only one) of those nominated. Ballots were submitted to President Pro Tem Howard Koons, tallied by Mr. Koons, confirmed by Treasurer Earnest and read aloud by Mr. Koons as follows:

Dave Southward – 0	Jane Versaw - 1
Terry Leedy – 1	Bill Hope – 4

Motion by Mark Stock, seconded by Mary Jean Theaker to appoint Bill (William) Hope to fill the vacant seat on the Mid-Ohio ESC Governing Board for the two (2) year term ending December 31, 2015.

Vote: Six yeas.

Oath of Office

Treasurer Earnest administered the oath of office to Bill Hope.

8. Selection of President

Nominations for President

Mr. Stock placed the name of Mr. Leader in nomination for president.

Motion by Mr. Hope, seconded by Mrs. Theaker to close the nominations.

Vote: Seven yeas.

9. Selection of Vice-President

Nominations for Vice-President

Mr. Stock placed the name of Ms. McFarland in nomination for vice-president.

Motion by Mr. Leader, seconded by Ms. McFarland to close the nominations.

Vote: Seven yeas.

10. Oath of Office for President and Vice-President

Treasurer Earnest administered the Oath of Office to Mr. Leader as President and to Ms. McFarland as Vice-President.

President for 2014 presides from this point forward.

11. Regular Meeting Dates and Times

Motion by Mr. Koons, seconded by Ms. McFarland to establish the regular meetings on the second Tuesday of the month at 6:00 p.m. at Mid-Ohio ESC Richland County Office and special meetings as needed.

Vote: Seven yeas.

12. Appointments
Motion by Mr. Stock, seconded by Mrs. Theaker to approve the following appointments:
1. The OSBA Legislative Liaison – Mr. Koons
 2. The OSBA Student Achievement Liaison – Mrs. Dixon
 3. Records Disposal Commission – Mr. Leader
- Vote: Seven yeas.

SUPERINTENDENT RECOMMENDATIONS:

ROUTINE BUSINESS

Motion by Mr. Koons, seconded by Mrs. Theaker to approve the following items:

13. Establish Commission Service Fund
The Service Fund is used for the payment of expenses for Board Members to conduct Board Business. The Board Service Fund is recommended to be established at a level permitted by O.R.C. 3315.15 (\$20,000).
14. GASB 34 Reporting Format
That the Board authorize the Treasurer to prepare cash basis GASB 34 look-alike statements for the fiscal year ending June 30, 2014.
15. Annual Memberships
That the Board approve the annual memberships in OSBA (Ohio School Boards Association), AESA (Association of Educational Service Agencies), and OESCA (Ohio Educational Service Center Association).
16. Legal Counsel
That the Board approve the following law firms to be retained as legal counsel for the Mid-Ohio Educational Service Center for calendar year 2014:
- A. Bricker and Eckler, LLP
 - B. Chester L. Sumpter & Associates, LLC
 - C. McGown & Markling Co., L.P.A.
 - D. Renwick, Welsh & Burton
 - E. Squire, Sanders and Dempsey, LLP
17. Standing Authorizations
The list below contains routine items to meet state requirements and/or to facilitate carrying on Mid-Ohio Educational Service Center business.
- A. Invest Interim and Inactive Funds
Recommend that the Board of Governors authorize the Treasurer to invest all interim (not to exceed \$10 million) and inactive funds (not to exceed \$5 million) at the most productive interest rate, per board policy, when funds are available.

17. Standing Authorizations (Cont'd)

B. Payment of Bills

Authorize the Treasurer to pay all bills within the limits of the appropriation and funds are available as bills are received and when the merchandise has been received in good condition.

C. Transfer of Funds

Recommend that the Board of Governors authorize the Treasurer to make transfers between and within funds when necessary and properly appropriated, to be approved at the next subsequent Board of Governors Meeting.

D. Advertise for Bids

Authorize the Treasurer to advertise for bids as specified by law.

E. Compliance Officer

Recommend that Director of Human Resources be appointed Compliance Officer for Title IX.

F. Professional Meetings

Recommend that the Superintendent/Assistant Superintendent approve employee attendance at in-state professional meetings in an amount not to exceed the limits in the Annual Appropriations.

G. Federal Funds/Grants

Authorize the Superintendent be approved to apply for any funds or grants as appropriate and administer all federal programs in compliance with local, state, and federal regulations.

H. Contracts

Authorize the Superintendent to enter into contracts with providers in amounts not to exceed \$2,000 per contract.

I. Purchasing Agent

Recommend that the Board of Governors authorize the Superintendent/Assistant Superintendent to serve as purchasing agent for the Mid-Ohio ESC to make purchases within the limits of the appropriation measures.

J. Mileage Reimbursement Rate

Establish mileage reimbursement rate for all Mid-Ohio ESC employees as prescribed by the Internal Revenue Service.

K. Official Newspaper of Mid-Ohio Educational Service Center

The Board approve the Mansfield News Journal as the official newspaper of general circulation for Mid-Ohio ESC.

17. Standing Authorizations (Cont'd)

L. Authorizing Superintendent to Hire Staff Between Board Meetings

RESOLUTION

1. To authorize the Superintendent, during periods when this Board is not in session, to make offers of employment directly to candidates for either teaching or nonteaching positions on behalf of this Board, and to acknowledge acceptance of such offers on behalf of this Board, subject to a subsequent vote of ratification by this Board; provided however, that upon ratification by this Board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's offer.
2. Nothing in this resolution shall require the Board of Education to employ or continue to employ an individual who has not provided a criminal records check satisfactory to the Board or who has not satisfied any other prerequisite to employment created by law or Board policy.
3. The authorization provided by this resolution shall (remain in effect until withdrawn by formal action of this Board) commence on January 14, 2014 and remain in effect until the Organizational Meeting of 2015.

M. Authorizing Superintendent to Accept Resignations

RESOLUTION

1. To authorize the Superintendent, on behalf of this Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.
2. The authorization provided by this resolution shall (remain in effect until withdrawn by formal action of the Board) commence on January 14, 2014 and remain in effect until the Organizational Meeting of 2015.

Vote: Seven yeas.

Mrs. Dixon requested that the board members consider serving as board liaisons (as done in previous years) to each client district in an effort to increase communication with the district boards of education. Discussion followed with no formal action.

18. Adjournment

Motion by Mr. Stock, seconded by Ms. McFarland to adjourn the organizational meeting.

Vote: Seven yeas. The President declared the meeting adjourned at 7:10 p.m.

The Mid-Ohio Educational Service Center Board of Governors met in regular session, immediately following the Organizational Meeting on Tuesday, January 14, 2014 at the MOESC Richland County Office.

1. Call to Order

President Leader called the January meeting to order at 7:38 p.m.

2. Roll Call

Treasurer Earnest called the roll.

Present: Dixon, Hope, Koons, Leader, McFarland, Stock, Theaker

3. Recognition of Guests

4. January Board Recognition Month

Mid-Ohio ESC Board Members were recognized by the Superintendent and Administrative Staff for their dedicated service to the organization. As part of the Board recognition, hand-printed posters, made by students at Mid-Ohio ESC Preschool, were presented to members.

5. Approval of Minutes

The President will call for corrections and a motion to approve.

Motion by Mr. Koons, seconded by Mrs. Dixon to approve the December 10, 2013 regular meeting minutes.

Vote: Seven yeas.

6. Approval of Adjustments/Adoption of the Agenda

Motion by Mr. Hope, seconded by Mr. Stock to adopt the agenda.

Vote: Seven yeas.

7. Financial Report

That the Board approve the:

A. November 2013 Financial Report

Motion by Mr. Koons, seconded by Mrs. Theaker to approve the financial report.

Vote: Seven yeas.

8. Reports

A. Board Members

B. Superintendent

1) 2014 Housekeeping Items, including the following Board Liaison Assignments:

Mary Dixon

Madison Local

Plymouth-Shiloh Local

Bill Hope

Mansfield City

Ontario Local

Howard Koons

Buckeye Central Local

Bucyrus City

Galion City

Dennis Leader

Cardington-Lincoln Local

Highland Local

Northmor Local

8. Reports (Cont'd)
 - B. Superintendent (Cont'd)
 - 1) 2014 Housekeeping Items, including the following Board Liaison Assignments:

<u>Linda McFarland</u> Lucas Local	<u>Mark Stock</u> Lexington Local Shelby City
<u>Mary Jean Theaker</u> Crestview Local	
 - C. Assistant Superintendent
 - 1) Engineering Firm Report
 - a) Parking lot asphalt project

SUPERINTENDENT RECOMMENDATIONS:

9. Operational Action
 - A. SPARC Council Agreement
That the Board approve the contract between Mid-Ohio ESC and the SPARC Council, effective July 1, 2013 through June 30, 2014.
 - B. Virtual Community School of Ohio Agreement
That the Board approve the agreement between the Virtual Community School of Ohio (VCS) and Mid-Ohio ESC to allow students to enroll in the VCS for online learning, effective July 1, 2013 through June 30, 2014.
 - C. Resolution of Appointment to Knox County JVSD
That the Board approve the resolution of appointment to Knox County Joint Vocational School District (KCJVSD) for Mary Jean Theaker for a three-year term, commencing on January 1, 2014 and expiring on December 31, 2016.
 - D. Resolution of Appointment to Pioneer JVSD
That the Board approve the resolution of appointment to Pioneer Joint Vocational School District for Howard Koons for a three-year term, commencing on January 1, 2014 and expiring on December 31, 2016.
 - E. Ranking of Engineering Firms
That the Board approve the following ranking of engineering firms as indicated, based upon the Statement of Qualifications for Engineering Service received by Mid-Ohio ESC and the evaluation of those Statement of Qualifications. On the basis of those proposals and review, it is recommended that the board approve the Engineering Firms be ranked in the following order:
 - 1) K. E. McCartney & Associates, Inc.
 - 2) Shaffer, Johnston, Lichtenwalter & Associates, Inc.

9. Operational Action (Cont'd)

F. Addendum to JN Photography Agreement

That the Board approve the addendum to the agreement with JN Photography (Jason Nelson) for videography services in the amount of \$600.00. This was originally approved at the October 8, 2013 Board Meeting.

Motion by Mr. Koons, seconded by Mrs. Theaker to approve the Operational Action Items.

Vote: Seven yeas.

10. Personnel Action

A. Resignations

That the Board approve the following resignations:

- 1) Dan Freund – Executive Director of SPARC– effective 1-8-14
- 2) Benjamin Hopkins – Teacher at Abraxas – effective at the end of the day on 1-10-14

B. State Minimum Wage Increase

That the Board approve the state minimum wage increase to \$7.95 per hour effective January 1, 2014. The following pay classifications will be effected:

- 1) WIA Student Workers
- 2) Substitute Educational Aides

C. Rescind Contract

That the Board rescind the following contract that was approved at the November 12, 2013 Board Meeting:

- 1) Karen Channing – Limited Non-Teaching Contract as Receptionist

Motion by Mrs. Dixon, seconded by Mr. Hope to approve the Personnel Action Items.

Vote: Seven yeas.

11. Adjournment

Motion by Mr. Koons, seconded by Mr. Stock to adjourn. Vote: Seven yeas. The President declared the meeting adjourned at 8:44 p.m. The next regular Board Meeting will be held on February 11, 2014 at 6:00 p.m. at the Mid-Ohio Educational Service Center.

President

Treasurer