

The Mid-Ohio Educational Service Center Board of Governors met in regular session on August 16, 2016 at 12:00 p.m. at the Mid-Ohio ESC office.

1. Call to Order
President Dixon called the August meeting to order.
2. Roll Call
Treasurer Earnest called the roll.
Present: Geissman, Plotts, D. Prater, M. Prater, Swigart, Theaker, Dixon
3. Pledge of Allegiance
4. Recognition of Guests
5. Approval of Minutes
The President called for corrections and a motion to approve:
Motion by Mrs. Plotts, seconded by Mrs. Prater to approve the July 12, 2016 regular meeting minutes.
Vote: Seven yeas
6. Approval of Adjustments/Adoption of the Agenda
Motion by Mr. Geissman, seconded by Mr. Swigart to adopt the agenda.
Vote: Seven yeas
7. Reports
 - A. Board Members
 - B. Superintendent
 - 1) Human Resources Update, Lisa Cook
 - 2) ESC Performance Measures
8. Financial Report
 - A. June 2016 Financial Report

Motion by Mr. Theaker, seconded by Mr. Prater to approve the Financial Report.
Vote: Seven yeas

SUPERINTENDENT RECOMMENDATIONS

9. Operational Action
 - A. Agreement for Service - Ashland St. Edward's School
That the Board approve the agreement for service between Mid-Ohio ESC and Ashland St. Edward's School to provide professional learning related to supporting students with autism for six (6) hours on September 30, 2016.

Operational Action (con't)

- B. Agreement for Service - Fredericktown Local Schools
That the Board approve the agreement for service between Mid-Ohio ESC and Fredericktown Local Schools to provide professional learning related to paraprofessional training for one-half day on August 15, 2016.

- C. Agreement for Service - FIRST School
That the Board approve the Educational Services Agreement between Mid-Ohio ESC and Foundations for Living, effective July 1, 2016 through June 30, 2017.

- D. Agreement for Service - GOAL Digital Academy
That the Board approve the agreement for service between Mid-Ohio ESC and GOAL Digital Academy to provide administrative assistant support related to the scheduled board meetings for the 2016-2017 school year.

- E. Agreement for Service - Madison Local Schools
That the Board approve the agreement for service between Mid-Ohio ESC and Madison Local Schools to provide professional development on September 30, 2016, October 24, 2016, November 21, 2016 and December 16, 2016.

- F. Agreement for Service - Mansfield City Schools
That the Board approve the agreement for service between Mid-Ohio ESC and Mansfield City Schools to provide Occupational Therapy services for the 2016-2017 school year.

- G. Agreement for Service with ProCare
That the Board approve the agreement between ProCare and Mid-Ohio ESC to provide contracted related services personnel, effective September 1, 2016 through June 15, 2017.

- H. Agreement for Service - Shelby City Schools
That the Board approve the agreement for service between Mid-Ohio ESC and Shelby City Schools to provide choral assistant and accompanist services for the 2016-2017 school year.

- I. Agreement for Service - Shelby City Schools
That the Board approve the agreement for service between Mid-Ohio ESC and Shelby City Schools to provide a preschool teacher for the 2016-2017 school year.

- J. Agreement for Service - Shelby Sacred Heart School
That the Board approve the agreement for service between Mid-Ohio ESC and Shelby Sacred Heart School to provide a Title I teacher for the 2016-2017 school year.

Operational Action (con't)

- K. Agreement for Service - Shelby Sacred Heart School
That the Board approve the agreement for service between Mid-Ohio ESC and Shelby Sacred Heart School to provide Enhancement Teachers for the 2016-2017 school year.
- L. Agreement for Service - Shelby Sacred Heart School
That the Board approve the agreement for service between Mid-Ohio ESC and Shelby Sacred Heart to provide a Guidance Counselor for the 2016-2017 school year.
- M. Agreement for Service - Shelby Sacred Heart School
That the Board approve the agreement for service between Mid-Ohio ESC and Shelby Sacred Heart School to provide intervention specialist services for the 2016-2017 school year.
- N. Agreement for Service - Shelby St. Mary's School
That the Board approve the agreement for service between Mid-Ohio ESC and Shelby St. Mary's School to provide a counselor for the 2016-2017 school year.
- O. Agreement for Service - Shelby St. Mary's School
That the Board approve the agreement for service between Mid-Ohio ESC and Shelby St. Mary's School to provide a Title I Teacher for the 2016-2017 school year.
- P. Agreement for Service – Simply EZ Meals
That the Board approve the agreement between Mid-Ohio ESC and Simply EZ Meals to provide lunches for the Futures Program for the 2016-2017 school year.
- Q. Agreement for Service - St. Mary of the Snows School
That the Board approve the agreement for service between Mid-Ohio ESC and St. Mary of the Snows to provide a writing workshop on August 22, 2016.
- R. Agreement for Service – St. Bernard School
That the Board approve the agreement for service between Mid-Ohio ESC and St. Bernard School to provide a math workshop on October 16, 2016.
- S. Agreement for Service - St. Mary of the Snows School
That the Board approve the agreement for service between Mid-Ohio ESC and St. Mary of the Snows to provide intervention specialist services for the 2016-2017 school year.
- T. Agreement for Service - Wynford Local Schools
That the Board approve the agreement with Mid-Ohio ESC and Wynford Local Schools to provide a credentialed substitute teacher list for the 2016-2017 school year.

Operational Action (con't)

U. Purchased Service Agreements

That the Board approve the following purchased service contracts:

- 1) Diane Ervin - \$300/day - to present Etpes updates, refreshers and trainings for the 2016-2017 school year as needed.
- 2) Jim Metcalf - \$300/day for two (2) days each training - to present OPES training for the 2016-2017 school year as needed.
- 3) Ashland City Schools - \$300/day for three (3) days each training - to present OTES training for the 2016-2017 school year as needed.
- 4) Debbie Reidy - \$300/day for three (3) days each training – to present OTES training for the 2016-2017 school year as needed.
- 5) Harper & Co. Communication - \$3,000 per month – to provide marketing and communication services from September 1, 2016 – June 30, 2017.
- 6) New Directions Employee Assistance Program – at a bill rate of \$1.60/mo. per employee - to provide employee assistance services to Mid-Ohio ESC staff and family members, effective August 1, 2016 through July 31, 2017.
- 7) Addendum to ProCare Therapy – at a bill rate of \$62.50/hr for speech and language pathology services to Bucyrus City Schools, effective August 12, 2016 through June 9, 2017.
- 8) Addendum to ProCare Therapy – at a bill rate of \$68.00/hr for school psychology services to GOAL Digital Academy, effective August 12, 2016 through June 9, 2017.

V. GOAL Digital Academy Lease Agreement Addendum

That the Board approve an addendum to the lease between Mid-Ohio ESC and GOAL Digital Academy effective August 15, 2016 through June 30, 2020 for additional storage space.

W. Mid-Ohio ESC Certified 2016-2017 Employee Handbook

That the Board approve the Mid-Ohio ESC Certified Employee Handbook, effective September 1, 2016.

X. Mid-Ohio ESC Classified 2016-2017 Employee Handbook

That the Board approve the Mid-Ohio ESC Classified Employee Handbook, effective September 1, 2016.

Y. Legal Counsel

That the Board approve the following law firm to be retained as legal counsel for the Mid-Ohio Educational Service Center for calendar year 2016.

- 1) Dickinson Wright PLLC

Z. Updated Substitute Teacher List - 2016-2017

That the Board approve the updated substitute teacher list for the 2016-2017 school year.

Motion by Mrs. Plotts, seconded by Mr. Prater to approve the Operational Action items.
 Vote: Seven yeas

10. District Service Agreements

That the Board approve the following district service agreements with Mid-Ohio ESC for the 2016-2017 school year.

Cardington-Lincoln Local Schools	Resolution #08-16-17-12
Crestline Exempted Village Schools	Resolution #08-16-17-13
Lexington Local Schools	Resolution #08-16-17-14
Shelby City Schools	Resolution #08-16-17-15
Tomorrow Center	Resolution #08-16-17-16

Motion by Mr. Theaker, seconded by Mr. Prater to approve the District Service Agreements.
 Vote: Seven yeas

11. Personnel Action

A. Employment Contracts

That the following personnel contracts be approved effective with the 2016-2017 contract year (*contingent upon client service agreement, administrative/fiscal agent agreements and/or on receipt of grant funds, proper certification/licensure and completed background checks):

<u>Name</u>	<u>Position</u>	<u>Contract</u>	<u>Length</u>
<u>Administrative</u>			
Martin McKenzie	Principal - Abraxas	1 year	220 days (pro-rated)
<u>Limited Teacher</u>			
Shannon Morabito	Speech & Language Pathologist	1 year	120 days
<u>Limited Non-Teacher</u>			
Jennifer Wicker	Psychologist Assistant	1 year	42 days
<u>Individual Service</u>			
Amy Bruno	School Psychologist	1 year	not to exceed 250 hours
Sue Gilbert	Choir Assistant	1 year	up to 184 days
Marie Little	Title I Teacher	1 year	184 days
Gilbert Orr	Guidance Counselor	1 year	36 days
Paul Parrish	Enhancement Teacher	1 year	up to 184 days
Nancy Shear	Speech/Language Pathologist	1 year	as needed basis
Cristine Sutter	Occupational Therapist	1 year	74 days
Stephen Thomas	Counselor	1 year	37 days
Barbara Van Vliet	Enhancement Teacher	1 year	144 days
Megan West	Title I Teacher	1 year	184 days

Personnel Action (Con't)

Employment Contracts (Con't)

Career Coaches:

Richard Beans	Career Coach	1 year	Not to exceed 450 hours
Steven Brown	Career Coach	1 year	Not to exceed 450 hours
Scott Campo	Career Coach	1 year	Not to exceed 180 hours
Jacque Daup	Career Coach	1 year	Not to exceed 540 hours
Marsha DeVito	Career Coach	1 year	Not to exceed 360 hours
Victoria Dye	Career Coach	1 year	Not to exceed 540 hours
Joylyn Finch	Career Coach	1 year	Not to exceed 630 hours
Robyn Gardner	Career Coach	1 year	Not to exceed 540 hours
Daniel Gorbett	Career Coach	1 year	Not to exceed 180 hours
Mike Grady	Career Coach	1 year	Not to exceed 90 hours
Vincent Malaska	Career Coach	1 year	Not to exceed 540 hours
Shirley Nasipak	Career Coach	1 year	Not to exceed 540 hours
Anita Ream	Career Coach	1 year	Not to exceed 360 hours
Robin Showers	Career Coach	1 year	Not to exceed 360 hours

Parent Mentors:

Patricia Dovell	Parent Mentor	1 year	As needed
Mary Faulds	Parent Mentor	1 year	As needed
Rebecca Shaw	Parent Mentor	1 year	As needed
Sally Stigall	Parent Mentor	1 year	As needed

B. Resignation

That the Board approve the following resignation:

- 1) Whitney Fanello - Psychologist Assistant - for the 2016-2017 school year.

C. Supplemental Contracts:

That the Board approve the following supplement contract:

- 1) The following to serve on the Mid-Ohio ESC LPDC Committee:
Christine Rogers, Chair - \$1,500; Rhonda Loughman, Vice-Chair - \$1,500;
Robert Keller - \$500; Virginia Young - \$500; Lisa Cook - \$500

D. Amended Contracts:

That the Board approve the following amended contracts:

- 1) Chris Jones - Title I/Tutor - amended from 230 days to 225 days (pro-rated)
- 2) Gary Graham - Coordinator of Federal and State Programs - amend from 70 days to 75 days
- 3) Tiffany Curry – Psychology Assistant - amend from a Limited Teacher contract to an Individual Service contract
- 4) Kim Nadolsky - Intervention Teacher - amend from a Limited Teacher contract to an Individual Service contract
- 5) Michelle Thieret - Food Service Director - Tomorrow Center - amend from 198 days to 196 days
- 6) Iris Kay Hines - Office Manager - Tomorrow Center - amend from 215 days to 224 days

Personnel Action (con't)

Amended Contract (con't)

- 7) Susan Sexton - Family and Civic Engagement Coordinator/Tomorrow Center - amend supplemental from current daily rate to a total of \$7,801.
- 8) Susan Sexton - Family and Civic Engagement Coordinator/Tomorrow Center - amend contract from 184 days to 194 days.
- 9) Jodeen Erfurt - Speech & Language Pathologist - amend from Individual Service contract to Limited Teacher contract for one (1) year and 80 days.
- 10) Angela Skinner - Speech & Language Pathologist - amend from 127 days to 116 days.

E. Family Medical Leave Act

That the board approve the following Family Medical Leave Act:

- 1) Karen Channing - requesting intermittent or reduced-scheduled leave under the Family Medical Leave Act effective August 8, 2016, not to exceed 12 weeks.

Motion by Mr. Prater, seconded by Mr. Theaker to approve the Personnel Action items.

Vote: Seven yeas

12. Adjournment

Motion by Mr. Theaker, seconded by Mr. Swigart to adjourn.

Vote: Seven yeas

The President declared the meeting adjourned at 1:32 p.m. at the Mid-Ohio Educational Service Center.