



## New School Application Interview Questions and Rubric

Answers to be compared to application answers and are intended to supplement application written answers.

Each question will receive a score between 1 and 4. A proposed new school must demonstrate a minimum of Effective (2 points) for each question and must earn a minimum of 60 points or 75%. The score of this evaluation does not guarantee that a school will be recommended for sponsorship.

<p><b>Exemplary – 4 Points</b>          The proposed school exceeds expectations and has clearly demonstrated the capacity of operating a successful community school. The school has clearly outlined expectations of the components and has exceeded review criteria established for this standard.</p>
<p><b>Effective – 3 Points</b>          The proposed school meets the minimum expectation for an effective and successful community school. The school has outlined expectations of the component and has met review criteria established for the standard.</p>
<p><b>Ineffective – 2 Points</b>          The proposed school does not adequately address the component question or meet the established criteria. It is unclear whether the school is likely to be successful without additional work or development.</p>
<p><b>Poor – 1 Point</b>          The proposed school does not address the component questions and fails to meet the minimum expectations set by the review criteria. The application is poorly researched, and the school as presented would be unlikely to succeed.</p>

**Mission and Philosophy**

(Maximum 16 points)

**Sub Total** \_\_\_\_\_

\_\_\_\_\_ What about your mission makes you passionate about this idea?  
*(1 – 4 points)*

Comments \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

\_\_\_\_\_ How is your school different than what is being offered in the region surrounding your proposed or actual location?  
(1 – 4 points)

Comments \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ How will your facility be different than normal because of your mission?  
(1 – 4 points)

Comments \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ What is your philosophy on the role of the sponsor versus the role of the school?  
(1 – 4 points)

Comments \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Academics**

(Maximum 32 points)

**Sub Total** \_\_\_\_\_

\_\_\_\_\_ Explain any barriers to academic progress you expect to encounter and how you will address them?  
(1 – 4 points)

Comments \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ How did you and will you choose your assessments and why?  
(1 – 4 points)

Comments \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ How often will you review your curriculum and how will you assess whether it is working?  
(1 – 4 points)

Comments \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ How will your curriculum be different because of your mission?  
(1 – 4 points)

Comments \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ Explain how you will assess periodic progress of the students?  
(1 – 4 points)

Comments \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ What is your approach to discipline of students and why?  
(1 – 4 points)

Comments \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ Who will be your chief administrator and what is his//her background in curriculum and educational leadership, TBTs, OIP, and other educational staff quality-related components?  
(1 – 4 points)

Comments \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ What is your philosophy and plan for special education staffing, compliance and services?  
(1 – 4 points)

Comments \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Operational Accountability**

(Maximum 28 points)

**Sub Total** \_\_\_\_\_

- \_\_\_\_\_ What are/will be your checks and balances to school operations?
- A. \_\_\_\_\_ (1 – 4 points) Financial
  - B. \_\_\_\_\_ (1 – 4 points) Educational
  - C. \_\_\_\_\_ (1 – 4 points) Governance
  - \_\_\_\_\_ Total (3 – 12 points)

Comments \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- \_\_\_\_\_ What is your biggest risk factor to a successful opening, other than getting authorization from a sponsor?  
(1 – 4 points)

Comments \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- \_\_\_\_\_ Show us where you have budgeted for professional fees.
- A. Attorneys
  - B. Accountants
  - C. Auditor of state
  - D. Any consultants
- (1 – 4 points)

Comments \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- \_\_\_\_\_ Who are the founders?  
Are any founders on the governing authority?  
Are any founders going to be an employee or consultant of the board or school?  
Do you foresee any problems with this?  
(1 – 4 points)

Comments \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ What will you do, or have you done to ensure the competence of:

- A. Governing authority?
- B. Chief administrator?
- C. Teaching staff?
- D. Treasurer?
- E. EMIS coordinator?

*(1 – 4 points)*

Comments \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Catch-All Question**

(Maximum 4 points)

**Sub Total** \_\_\_\_\_

\_\_\_\_\_ Based on applicant’s answers, application inconsistencies, holes in application, list question below.

*(1 – 4 points)*

Comments \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Components**

**Sub Totals**

Mission and Philosophy \_\_\_\_\_

Academics \_\_\_\_\_

Operational Accountability \_\_\_\_\_

Catch-all Question \_\_\_\_\_

Total \_\_\_\_\_ *(20 to 80 points)*

Applicant needs 60 points to pass interview.

**CONFIDENTLY LEADING THROUGH  
COLLABORATION, CUSTOMIZATION AND CREATIVITY**